

## TTL-Paraprofessional Academy      WEEK 2: Curriculum Schedule

*(This schedule is intended to inform the sequencing of Academy components. In the interest of Academy consistency, the daily beginning and ending times are not to be changed. A one-hour lunch break and two 15-minute refreshment breaks will be scheduled by the site for each Academy day.)*

Monday 8:00 – 5:00	Tuesday 8:00 – 5:00	Wednesday 8:00 – 5:00	Thursday 8:00 – 5:00	Friday 8:00 – 5:00
<u><b>Web Page Development Tools and Web Page Design</b></u> <ul style="list-style-type: none"> <li>Digital Skills</li> <li>Graphic Organization of Educational Web Page</li> <li>Evaluation Criteria</li> <li>Web Page Focus: My Professional Portfolio</li> </ul> <p><b>WebCT Forum Discussion:</b> - Managing and Monitoring <i>(The Role of the Paraprofessional in support of NBPTS Core Proposition Three.)</i></p>	<p><b>Continuation of Web Page Design</b></p> <p><b>WebCT Forum Discussion:</b> - Thinking About Practice <i>(The Role of the Paraprofessional in Support of NBPTS Core Proposition Four.)</i></p>	<p><b>Continuation of Web Page Design</b></p> <p><b>WebCT Forum Discussion:</b> - Learning Communities <i>(The Role of the Paraprofessional in support of NBPTS Core Proposition Five.)</i></p>	<p><u><b>Introduction to Excel</b></u></p> <ul style="list-style-type: none"> <li>Digital Skills</li> <li>Product: Data, Data, Data</li> </ul> <p><b>WebCT Forum Discussion:</b> - In Support of Literacy <i>(Promotion of Teaching Strategies that Integrate Technology in Support of Literacy - NCLB/NBPTS)</i></p>	<p><b>TTL Celebration/Showcase</b></p> <p><b>TTL Evaluation</b></p> <ul style="list-style-type: none"> <li>Post-survey of Technology Skills</li> <li>TTL-Paraprofessional Academy Evaluation</li> </ul> <p><b>Return Home After a Successful Academy ☺</b></p>
	<p style="text-align: center;"><u><b>Introduction to the DDN Videoconference System</b></u> <i>(To be scheduled during the 3-5 time slots by site instructional teams.)</i></p> <ul style="list-style-type: none"> <li>Equipment</li> <li>Session Scheduling</li> <li>Opportunity Identification at DDN4Learning</li> </ul> <p style="text-align: center;"><b>Special DDN Event - TBA</b> <i>Site leadership will be contacted with topic, presenter, date, and time. All arrangements and necessary resources will be provided by TTL leadership prior to the special event. The purpose of this event is to provide a distance education exemplar to guide participants' future use.</i></p>			